



Olmsted Falls School District BACK-TO-SCHOOL 2010-2011



www.ofcs.net

August 2010

IMPORTANT BACK-TO-SCHOOL DATES

| | |
|----------------------|--|
| August 13th | OFIS Class Lists Posted |
| August 16th | 6th Grade Student Orientation |
| August 17th | Falls-Lenox New Parent Information Night |
| August 18th | ECC Class Lists Posted |
| August 18th | Falls-Lenox Class Lists Posted |
| August 18th | 6th Grade Open House |
| August 18th | 9th Grade/New HS Student Orientation |
| August 20th | Falls-Lenox Visitations |
| August 20th | OFIS Visitations |
| August 20th | New to District 7th/8th Grade Student Orientation |
| August 24th | First Day of School (Gr. 1-12) |
| August 24th | Kindergarten Orientation (Students & Parents: A-L) |
| August 25th | Kindergarten Orientation (Students & Parents: M-Z) |
| August 25th | 4th Grade Open House |
| August 26th | First Day for Kindergarteners (Students Only) |
| August 27th | Preschool Orientation |
| August 30th | First Day of Preschool for Special Needs Students |
| August 30th | Falls-Lenox West Learning Community Open House |
| August 31st | Falls-Lenox East Learning Community Open House |
| August 31st | 8th Grade Open House |
| September 1st | 5th Grade Open House |
| September 2nd | Falls-Lenox South Learning Community Open House |
| September 2nd 7th | Grade Open House |
| September 6th | Labor Day - NO SCHOOL |
| September 7th | First Day of Preschool for Typical Peers |
| September 9th | Olmsted Falls High School Open House |
| September 15th | Early Childhood Center Open House |

BUS INFORMATION MAILED IN AUGUST

The Olmsted Falls School District will provide bus service for **all students in grades K to 12** for the 2010-2011 school year. Individual bus stop information cards are mailed to the homes of all registered students in mid-August. If you have not received a bus stop card as of August 18th, please call the Transportation Department at 427-6350. Bus route information and Alternate Transportation Forms are available on the District website at www.ofcs.net.

If you submitted an Alternate Transportation Form, be sure to look for your child's bus information at the bottom of your copy of that form. Please note that the Olmsted Falls School District reserves the right to suspend all requests for Alternate Transportation service at any time due to financial reasons.

Please see inside for additional information on scheduled pick-up times, bus transfer procedures and special ridership instructions.

2010-2011 BUILDING SCHEDULES (START & END TIMES)

| | |
|--|--|
| High School | 7:40 a.m. to 2:05 p.m. 8:30 a.m. to 2:50 p.m. |
| Middle School | 8:30 a.m. to 3:30 p.m. |
| Intermediate School | 7:55 a.m. to 2:30 p.m. |
| Primary School | 8:00 a.m. to 2:35 p.m. |
| Olmsted Falls Early Childhood Center: | |
| A.M. Kindergarten | 7:55 a.m. to 10:50 a.m. |
| P.M. Kindergarten | 11:40 a.m. to 2:30 p.m. |
| A.M. Preschool | 8:15 a.m. to 10:45 a.m. |
| P.M. Preschool | 11:40 a.m. to 2:15 p.m. |
| St. Mary of the Falls | 8:00 a.m. to 2:30 p.m. |

ENROLLMENT PROCEDURES

New students enrolling for the first time, either as new residents or as kindergartners, should follow the procedures below. Note: all kindergarten students are considered new students.

1. Please contact the building where each student plans to enroll to arrange for an appointment. (*See contact information listed for each building located on back cover.*)
2. Only parents, legal custodians and/or legal guardians can register students in the district.
3. If moving in from another district, do not forget to sign a release form from your previous district.
4. Items needed at time of enrollment:
 - **Student's Birth Certificate**
 - **Student's Social Security Number**
 - **Student's Immunization Records**
 - **Proof of District Residency** (One of the following: tax bill, mortgage coupon, gas, electric or sewer/water bill, or a signed rental agreement.)
 - **Proof of Custody** (Certified copy of court order, if applicable.)
 - **Driver's License or Picture Identification**
 - **Most recent report card**

To expedite your enrollment process, registration packets may be downloaded from the District website – www.ofcs.net. Packets contain Olmsted Falls City Schools Registration Form, Release Form for Information from Previous District, and a Home Language Survey. Packets downloaded from the website are formatted to be filled out on your computer so that completed forms can simply be printed and brought to your registration appointment. If you do not have access to a computer, registration packets can also be picked up at the Board of Education Office Monday through Friday from 8:00 a.m. to 3:30 p.m. Forms are the same for all four buildings.

EARLY ENTRANCE NOTICE

Children must be five years old by August 1st to enroll for Kindergarten classes in Olmsted Falls School District. The District is frequently contacted with questions regarding early entrance of children into Kindergarten. According to Ohio Administrative Code, if a child does not turn age 5 by the District cut-off date (August 1st) but turns 5 by January 1st, the parent may request that the child be tested for possible placement in Kindergarten. Children who do not meet the mandatory cut-off date (August 1st) cannot be admitted into Kindergarten unless they meet the criteria for early admission pursuant with the District's adopted Acceleration Policy for Advanced Learners. The standards, which have been established by the District for the purpose of early admittance, emphasize skills and characteristics which correlate with success in an academically oriented program. The evaluation is designed to identify those children who are functioning at a superior level in all developmental areas including intelligence, academic readiness, social/emotional maturity, verbal abilities and physical development. To discuss the appropriateness of early entrance for an individual child, please contact Merritt Waters, Director of Student Services at (440) 427-6140 or mwaters@ofcs.net.

IMMUNIZATION RESTRICTIONS

A student is not permitted to remain in school for more than 14 days, unless written evidence is presented to school officials that the student has been immunized by a method approved by the Ohio Department of Health. Students must be immunized against poliomyelitis, diphtheria, pertussis, tetanus, and measles, or be in the process of being so immunized. Ohio Immunization Law requires that all children present written evidence of immunity to mumps and rubella. If you have a question about this policy, or feel you have a reason why your child should not be immunized, please contact your building principal.

MEDICATION POLICY

An **important reminder** to parents regarding the Medication Policy for all buildings:

- All medication must be brought to school by a parent or responsible adult - except for EpiPen injectors or asthma inhalers *with a physician's self-carry order*. Medications cannot be transported to school on the bus - with exception of aforementioned EpiPen injectors or asthma inhalers *with a physician's self-carry order*.
- Medication Forms can be downloaded from the school website or obtained from the school office.
- A Medication Form **MUST** accompany ALL medications before they can be administered. Prescription medications require both a physician and parent signature; over-the-counter medications require only a parent signature.
- All over-the-counter medications are given per package instructions, unless ordered by a physician.
- All medication must be in its original container.

Health Care Action Plans and/or Medication Order Forms have been sent home with all students with health conditions who may require treatment at school. Blank copies of the Health Care Action Plans and/or Medication Order Forms for the 2010-11 school year were sent home with students at the end of this past school year. Please be sure both parent and physician signatures are included on the form(s). If you did not receive a Health Care Action Plan and you feel your child needs one, please call your child's school health clinic on the first day of school.

Newly registered preschoolers & kindergartners in need of a Health Care Action Plan and/or Medication Order Form should contact the school health clinic on the first day of school.

FEDERAL FUNDS NOTICE

Federal Funds are provided to school districts on an annual basis for specific programs. Though these Federal Funds amount to less than 3% of the total general fund, they are used judiciously to supplement District teaching and learning programs in areas such as reading, special education, math, professional development, special education, drug use prevention, safety awareness, early childhood education and interventions for at-risk students. If you wish to provide input or have questions, please contact the Director of Student Services at 427-6140 or mwaters@ofcs.net.

STUDENT ACCIDENT INSURANCE

Voluntary Student Accident Insurance Forms are available in all school building offices. If interested in obtaining a form or additional information, please contact the respective school building.

SCHOOL FEES BY GRADE LEVEL

School fees help pay for consumable materials that can only be used by a single student. Fees charged by the Olmsted Falls School District are comparable to the fees charged by other local school systems. Fees, which can be charged by credit card, are necessary for specific courses and activities at the High School. In grades Kindergarten through Grade 8, school fees help make available the following materials and activities:

Kindergarten - \$50.00

- Language Arts materials
- Math practice book
- Art supplies
- Class projects
- Designated field trip

Grades 1-3 - \$65.00

- Language Arts skill book
- Math practice book (1-2)
- Assignment book (3)
- Art supplies
- Science projects
- Designated field trip
- Class projects

Grades 4-5 - \$65.00

- Weekly Reader
- Art Supplies
- Language Arts materials

Grades 4-5 (continued)

- Math workbook consumables
- Science/Economics consumables

Grade 6 - \$90.00

- School fee (consumable materials & activities)
- Art
- Technology Education
- Life Skills
- P.E. Shirt
- P.E. Shorts

Grade 7 - \$90.00

- School fee (consumable materials & activities)
- Art
- Technology Education
- Life Skills

Grade 8 - \$90.00

- School fee (consumable materials & activities)
- Art
- Technology Education
- Life Skills

High School (Grades 9-12)

- **\$25.00 Activity Fee** – includes the costs for assemblies, newspaper, student IDs, student planner, computer accessories (excluding disks), career portfolio materials (all students must pay)
- **\$25.00 Parking Tag** – for students who drive and park a vehicle at OFHS
- **\$38.00 Graduation Fee** – estimated (all graduating seniors must pay)
- Fees for individual High School courses will be mailed to the student's home and can also be accessed on the High School webpage.



FOOD SERVICES PRICING

Food Services operations are self-sufficient and use **no local tax dollars**. Compared to commercial food establishments, school lunches continue to be a bargain for nutritious food and are comparable price-wise to other school districts. For the 2010-2011 school year, lunch prices will stay the same as compared to last year. The lunch and breakfast costs at each building for the 2010-2011 school year are as follows:

Lunch Prices

| | |
|-------------------------------|-------------------|
| Falls-Lenox Primary..... | \$2.10* |
| Intermediate School..... | \$2.10* |
| Middle School..... | \$2.45 |
| | Pizza Meal \$2.80 |
| High School..... | \$2.45 |
| | Pizza Meal \$2.80 |
| Milk(8oz./16oz.alacarte)..... | \$.50/\$.75 |
| Reduced Lunch..... | \$.40 |

* Pizza Meal is the same price at these schools.

Breakfast Prices

| | |
|--------------------------|--------|
| Falls-Lenox Primary..... | \$1.25 |
| Fitch Intermediate..... | \$1.25 |
| Middle School..... | \$1.50 |
| High School..... | \$1.50 |
| Reduced Breakfast..... | \$.30 |

Monthly breakfast and lunch menus for each building can be downloaded from school websites throughout the year. Please visit www.ofcs.net to see what's on the menu - including first day of school menus - at your child's building, or call 427-6441.

***** IMPORTANT NOTICE: STUDENT DIRECTORY INFORMATION

The Olmsted Falls School District designates the following items as "Directory Information:" a student's name; address; telephone number; date and place of birth; major field of study; participation in officially-recognized activities and sports; height and weight, if a member of an athletic team; dates of attendance; date of graduation; awards received; honor rolls; or scholarships. **Parents and/or eligible students have ten (10) days after receipt of this public notice to view the student's "Directory Information" and to provide notice in writing to the school district that they choose not to have this information released.** Unless notified to the contrary in writing within the ten (10) school-day period, the school may disclose any of these items designated as "Directory Information" without prior written consent. Directory information shall not be provided to any organization for profit-making purposes. The Board shall not permit the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information (or otherwise providing that information to others for that purpose).

EZpay SYSTEM CONTINUES FOR 2010-2011

Important Note: See Change In Usage Fee Below

Based on continued positive response from parents, the Olmsted Falls School District will continue to make the EZpay online system available for the payment of school meals and school fees for the 2010-2011 school year.

Parents with already established accounts for their student(s), and whose students will be in the same building as last year, may continue to utilize the system as usual (*entering your credit card information for each transaction*). Parents with students who will have moved up to a new building for the coming school year will need to enter your child(ren)'s ID number the first time you use the system this year to ensure payments are credited to your child's new current building. Parents of new students in the District will be provided with information regarding how to establish a new account.

Please note: Due to a change in Visa rules, the usage fee for EZpay will no longer be based on a percentage of the amount being added to the account. Effective for the 2010-2011 school year, there will be a flat fee of \$1.50 per transaction.

For additional information on the EZPay system, please contact Director of Food Services Denise Tabar at 427-6440, or call EZpay directly at (866) 693-9729.

CHILD FIND NOTICE

School districts across the State participate in an effort to identify, locate and evaluate all children from birth through 21 years of age who may have disabilities. Disability, in this instance, means such conditions as hearing or visual impairments, speech or language impairments, learning or behavioral disabilities, multiple disabilities, other health impairments, physical impairments, autism and traumatic brain injury. A referral may be initiated by parents or agencies knowledgeable of the child's needs.

Upon receipt of a referral, Olmsted Falls City Schools will seek further information about the child using a variety of possible sources such as interviews, screening and testing to determine whether the child qualifies for special education services. All information will be held in strict confidence and released only with parental permission or as required by law. Please contact Merritt Waters, Director of Student Services at (440) 427-6140 or mwaters@ofcs.net for more information or assistance.

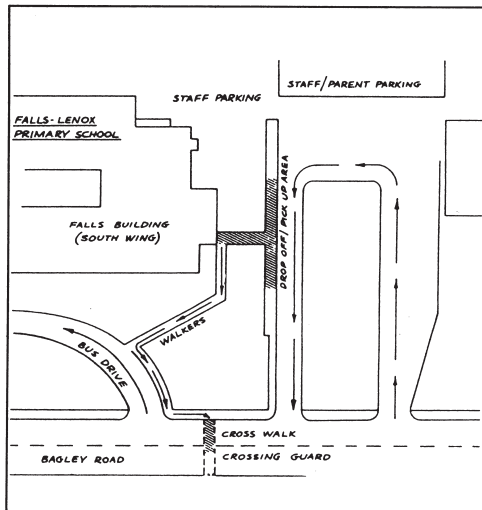
GIFTED IDENTIFICATION NOTICE

The Olmsted Falls City Schools gifted identification plan identifies students in the areas of superior cognitive ability, specific academic ability, creative thinking ability, and visual and/or performing arts ability. The identification process consists of three phases: referral, screening and assessment.

Specific criteria for identification are used for each area. A teacher or parent may refer children for identification by completing and submitting the application form, available at each building, during the first week in September or the first week in March.

Additional information may be obtained by contacting Peggy Morris, Coordinator of Gifted Services at (440) 427-6500 or pmorris@ofcs.net, or Merritt Waters, Director of Student Services at (440)427-6140 or mwaters@ofcs.net.

FALLS-LENOX PRIMARY SCHOOL TRAFFIC PATTERN

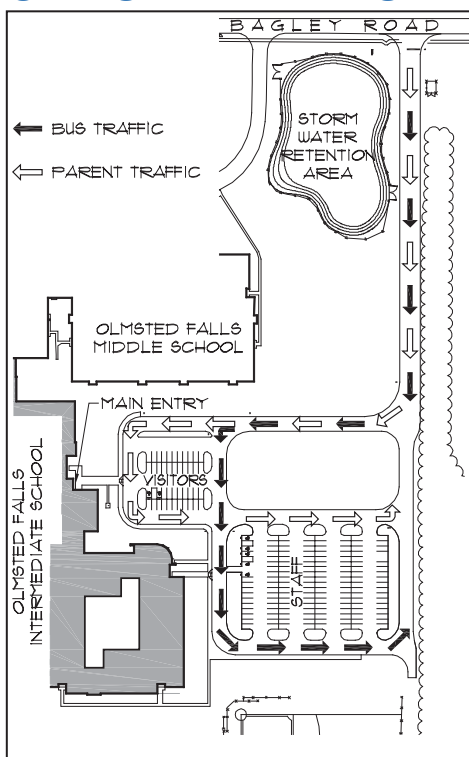


If you plan to drop off or pick up your child from Falls-Lenox Primary School, please refer to the map (at left) and the following procedure to facilitate a safe and orderly process.

- No parking is permitted in the oval area during our bus arrival (7:30 - 8:05 a.m.) and dismissal (2:00 - 2:45 p.m.) times.
- During the remainder of the school day, parking in the oval area is permitted, but only in the designated parking spaces. Please be aware of the handicap parking spaces, and please do not park along the curb.
- In our Drop-Off/Pick-Up area, stopping and remaining in your car is permitted. Move with traffic and pick up or drop off in the area indicated on the map.
- Parking in the area indicated on the map is permitted. After parking, parents must proceed to the Drop-off/Pick-up area to get their child.
- Picking up students in the parking lot is not permitted.

Thank you.

OLMSTED FALLS INTERMEDIATE SCHOOL TRAFFIC PATTERN



If you plan to drop off or pick up your child from the new Olmsted Falls Intermediate School, please refer to the map (at left) for traffic flow, and note the following procedures to help facilitate a safe and orderly process:

- Enter at the driveway leading back to the Olmsted Falls Intermediate School facility (located east of the entrance to the Middle School). Please note that Olmsted Falls Intermediate School and Middle School each have their own separate entrance drives; the drives/parking areas for the two facilities do NOT connect.
- The flow of parent traffic for drop off is indicated with white arrows on the map. The designated drop off area is located in front of the main entry to the school. Move with traffic to drop off your child(ren) along the curb in front of the main entrance as indicated on the map.
- Parents wishing to pick up their children after school, or at any time during the school day, must park and come to the main office to sign their child(ren) out. Picking up students from the curb or in the parking lot is NOT permitted.
- Visitor parking is located in the area indicated on the map. Please be aware of the handicap parking spaces, and please do not park along the curb.

Thank you.

TRANSPORTATION INFORMATION FOR 2010-2011 SCHOOL YEAR

IMPORTANT TO NOTE:

- Scheduled pick-up times provided on bus postcards are approximate based on the student roster as of the time the routes were made.
- Pick-up/Drop-off times may vary due to additional or withdrawn students (and therefore stops).
- Weather conditions, road construction, traffic and train delays can also impact pick-up times.
- Routes can tend to run slower for the first week or so of school.
- When Olmsted Falls Schools are not in session as per the school calendar, bus routes to the public school will not be running. Only transfer buses will run from the public school to the non-public schools in the a.m. Non-public routes will run in the p.m. as usual.
- If Olmsted Falls Schools are closed due to inclement weather, there will be no routes or transfer buses running.

PAYMENT IN LIEU OF TRANSPORTATION

Those parents or guardians of students in grades K-8 who reside in Olmsted Falls School District but attend a chartered Ohio non-public elementary or secondary school that we do not provide transportation to may be eligible for reimbursement for transportation. The school of attendance must be 30 minutes or less traveling time via school bus from the Olmsted Falls school that the student would normally attend. Travel time is calculated from portal-to-portal at the time the bus would normally transport a student to school in the morning.

If you feel that you may qualify for Payment in Lieu of Transportation, please submit your reimbursement request in writing **by Friday, October 1, 2010** to the Board of Education, Attn: Office of the Treasurer, P.O. Box 38010, Olmsted Falls, Ohio, 44138.

ATTENTION PUBLIC SCHOOL STUDENTS GRADES K-5 AND NON-PUBLIC SCHOOL STUDENTS GRADES K-8

All students attending the OF Intermediate School, OF Early Childhood Center, Falls-Lenox Primary School, Menlo Park Academy, St. Adalbert, St. Mary of the Falls, and St. Richard School will ride the same bus in the morning to Falls-Lenox Primary School. **Falls-Lenox will act as the hub for students to get on their assigned transfer buses to the appropriate school. PLEASE SEE THE BUS TRANSFER INFORMATION AND SPECIAL RIDERSHIP INSTRUCTIONS BELOW.**

Students attending Bethel Christian Academy will ride the appropriate OF High School bus route to OFHS and then transfer to BCA on transfer Bus #67 in the morning. Bus #41 will pick up BCA students and #41 or #65 will return them home in the p.m.

Students attending St. Mary of Berea will ride the appropriate bus to OFMS and then transfer on Bus #41 to St. Mary's in the a.m. Buses #41 and #65 will pick up St. Mary of Berea students in the p.m. and return them home.

OLMSTED FALLS EARLY CHILDHOOD CENTER TRANSFER BUSES

All buses will arrive at Falls-Lenox and students attending the Early Childhood Center should use the following procedure to transfer.

In the AM, ECC students should ride the first available transfer bus, either #68 or #69.

In the PM, ECC students should ride their ASSIGNED transfer bus as follows:

Bus #68 will transfer students from Bus #43, #61, #62, #63, #65, #66, #68, #70, #71, #72, #73, and #74.

Bus #69 will transfer students from Bus #69, #75, #78, #79, #80, #81, #82, #83, #84, #85, #86, #87, #88 and students transferring to Kids First.

Please Note: Parents of special education preschool students will be personally notified regarding transportation arrangements for their students. (Bus transportation is not provided for preschool typical peer students.)

OLMSTED FALLS INTERMEDIATE SCHOOL TRANSFER BUSES

All buses will arrive at Falls-Lenox and students attending the Intermediate School should use the following procedure to transfer.

In the AM, OFIS students should ride the first available transfer bus (#61, #63, #70, #71, #78 or #87).

In the PM, OFIS students should ride their ASSIGNED transfer bus as follows:

Bus #61 will transfer students from Bus #61, #69, #79 and #80.

Bus #70 will transfer students from Bus #62, #68 and #70.

Bus #71 will transfer students from Bus #63, #71 and #87.

Bus #72 will transfer students from Bus #72, #82, and #85

Bus #74 will transfer students from Bus #66, #74, #83 and #88.

Bus #75 will transfer students from Bus #75, #81 and #84.

Bus #78 will transfer students from Bus #43, #73 and #78.

Bus #86 will transfer students from Bus #65, #86 and students transferring to the Olmsted Community Center after school program.

SPECIAL RIDERSHIP INSTRUCTIONS

for Grade K to 8 Non-Public Students:

MENLO PARK ACADEMY Menlo Park students should ride the appropriate elementary route to Falls-Lenox. Bus #71 will transfer students to Menlo Park from Falls-Lenox in the a.m., and Bus #42 will pick up students from Menlo Park in the p.m. and return them home.

MESSIAH LUTHERAN There is no longer a transfer bus to/from Messiah Lutheran School. Parents may apply for reimbursement in lieu of transportation. (See information in upper right corner of this page.)

ST. ADALBERT In the a.m., St. Adalbert students will ride to Falls-Lenox and transfer on Bus #66 to St. Adalbert. Bus #66 will also transfer these students back to Falls-Lenox in the p.m. and they will ride home on their assigned primary route bus.

ST. MARY OF BEREA In the a.m., St. Mary of Berea students will ride to OF Middle School on their assigned bus and transfer to St. Mary's on Bus #41 in the a.m. In the p.m., these students will

get picked up at St. Mary's by Bus #41 and #65 and taken home. Please refer to your postcard for your assigned bus numbers.

ST. MARY OF THE FALLS All buses will arrive at Falls-Lenox and students attending St. Mary of the Falls School should use the following procedure to transfer.

In the a.m., St. Mary's students should ride the first available transfer bus, either #65 or #80.

In the p.m., St. Mary's students should ride their ASSIGNED transfer bus as follows:

Bus #65 will transfer all students riding Bus #'s 43-72.

Bus #80 will transfer all students riding Bus #'s 73-88.

ST. RICHARD TRANSFER In the a.m., St. Richard students will arrive at Falls-Lenox and will transfer to St. Richard School on Bus #62. Bus #5 will pick up St. Richard students and take them home in the p.m.

HIGH SCHOOL BUS TRANSFERS

POLARIS STUDENTS

Students attending Polaris will ride to OFHS on the appropriate high school route. Students attending the morning session will transfer to Polaris on Bus #67 at 7:15 a.m. Bus #75 will return these students back to OFHS at 10:55 a.m. Students attending Polaris in the afternoon will transfer from OFHS to Polaris on Bus #43 at 10:35 a.m. and will transfer back to OFHS on Bus #67 at 2:15 p.m.

***THE FOLLOWING NON-PUBLIC STUDENTS WILL RIDE THEIR ASSIGNED O.F. HIGH SCHOOL ROUTE TO OFHS IN THE MORNING AND THEN TRANSFER ON APPROPRIATE TRANSFER BUS TO THEIR SCHOOL. IN THE P.M., THE TRANSFER BUSES WILL PICK UP AT THE NON-PUBLIC SCHOOLS AND RETURN THE STUDENTS DIRECTLY HOME. PLEASE SEE FOLLOWING INFORMATION:**

BETHEL CHRISTIAN ACADEMY

A.M. - Transfer Bus #67 departs OFHS at 7:10 a.m.

P.M. - Transfer Bus #41; Bus #41 or #65 to home

HOLY NAME HS

A.M. - Transfer Bus #41 departs OFHS at 7:10 a.m.

P.M. - Bus #41 to home

MAGNIFICAT

A.M. - Transfer Bus #42 departs OFHS at 7:10 a.m.

P.M. - Bus #42 to home

ST. EDWARD HS

A.M. - Transfer Bus #40 departs OFHS at 7:10 a.m.

P.M. - Bus #40 to home

ST. IGNATIUS HS

A.M. - Transfer Bus #40 departs OFHS at 7:10 a.m.

P.M. - Bus #40 to home

ST. JOSEPH ACADEMY

A.M. - Transfer Bus #42 departs OFHS at 7:10 a.m.

P.M. - Bus #42 to home

**IS PUBLISHED AS A LINE OF COMMUNICATION
 WITH THE RESIDENTS OF THE SCHOOL COMMUNITY**

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STUDENT SERVICES

26939 Bagley Road

Merritt Waters, Director (440) 427-6140

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26894 Schady Rd.

Alan W. Cantrell, Manager (440) 427-6350

OLMSTED FALLS HIGH SCHOOL (Grades 9-12)

26939 Bagley Road

Dr. Robert F. Hill, Principal (440) 427-6100

OLMSTED FALLS MIDDLE SCHOOL (Grades 6-8)

27045 Bagley Road

Mark E. Kurz, Principal (440) 427-6200

OLMSTED FALLS INTERMEDIATE SCHOOL (Grades 4-5)

27043 Bagley Road

Donald R. Svec, Principal (440) 427-6500

FALLS-LENOX PRIMARY SCHOOL (Grades 1-3)

26450 Bagley Rd.

Neil F. Roseberry, Principal (440) 427-6400

OLMSTED FALLS EARLY CHILDHOOD CENTER (Pre-K & K)

7150 Fitch Road

(440) 427-6360

WWW.OFCS.NET

